

Manuscript guidelines: ZRex – Journal of Far Right Studies

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1 GENERAL INFORMATION¹

The journal ZRex – Zeitschrift für Rechtsextremismusforschung (Journal of Far Right Studies) aims to provide a forum for academic research on the illiberal, populist or extreme right and thus fill the structural gap caused by the lack of an academic platform for critical research about right-wing extremism.

The journal only publishes original contributions. Upon submitting a manuscript, you declare that your article has not already been published or submitted to another journal or place of publication.

The publisher reserves the right to publish submitted contributions in a later edition of the journal, for example in the case of other more pressing or current topics.

Rubrics and character limits

Articles: 30,000 to max. 50,000 characters, including blank spaces, footnotes, reference lists and additional information

Book reviews: up to 6,000 characters, including blank spaces and additional information (see detailed guidelines on page 7). If you are interested in reviewing a body of works, please contact the editorial team.

The Forum section: up to 15,000 characters, including blank spaces and additional information (see detailed guidelines on page 9).

The following additional information must be included along with each article:

a) a summary (max. 1,200 characters) and up to six keywords

¹ These manuscript guidelines are based on those created for the journal "GENDER. Zeitschrift für Geschlecht, Kultur und Gesellschaft", which is also published by Verlag Barbara Budrich. We would like to thank the editorial staff at "GENDER" for their assistance.

b) information about the author (on a separate cover page): full name, title, year of birth (optional), function (optional) institution, research interests, contact and e-mail address

The summary must include information related to the following aspects of the article or underlying study:

- a) objective
- b) theoretical framework
- c) methodology
- d) key findings
- e) a discussion of the findings

All articles are subject to a multi-step peer-review process.

Submissions are first reviewed by the team responsible for the journal in which the article is to be published. If approved, the article will undergo an anonymous peer-review processes by a group of external experts. We therefore request that you avoid including any evident self-citations, project names or comments that identify you as the author. The peer-review process is generally completed within three months; this period may, however, last longer in individual cases. The article may be rejected for publication during either of these steps.

In most cases, the reviewers will return the submitted article along with recommendations for revision. We will inform the author(s) about our decision to accept an article for publication, about the recommended revisions and about the expected date of publication once the peer-review process has been completed.

Please submit your manuscript electronically as a Word file (not as a PDF) to: redaktion@zeitschrift-rechtsextremismusforschung.de.

All texts are edited and sent back to the author. The author will receive a proof of their article prior to printing. Please note that we do not provide any form of remuneration. The author will receive a copy of the journal from the publisher as well as a PDF of the article for personal use (personal archiving, applications etc.).

2 TEXT FORMATTING

- Please use gender-neutral language.
- Articles are to be written as a running text (do not justify text or include separations) using 12-point Times New Roman or Arial font with 1.5-point line spacing.

3 DIVISIONS

- Sections and chapters should be divided using a decimal classification system (e.g., 1 Title, 1.1 Title, 1.1.1. Title). Each numbered division must be followed by a section of text – do not include any numbered divisions without corresponding text.
- Please do not add any line breaks within paragraphs for further text divisions.

4 IMAGES/GRAPHS/TABLES

- Tables and graphs should be integrated into the text.
- We also request that you submit a reproducible copy of all tables and graphs in a separate file.
- If possible, include an original copy of any photographs used in the article with a minimum resolution of 300 dpi (as a single .jpg or .tiff file). Please verify the applicable rights beforehand and provide us with the copyrights.

- If you have not yet included images and tables, please clearly indicate where these will be inserted in the text. Please note that images will only be printed in black and white.
- As images will not be graphically edited during the typesetting phase, we request that you submit graphs and tables in the appropriate layout and of sufficiently high quality.

The editorial team reserves the right to use the submitted templates based on their reproduction quality.

5 IN-TEXT CITATIONS

- Other works should be referenced directly in the running text, not as a footnote, with the name of the author and the year of publication in parentheses (Müller 2003: 13). For publications with numerous contributing authors, separate each author name (up to three) with a forward slash (Müller/Meier/Schmitt 2009: 83). For works with more than three contributing authors, include the name of the first author followed by “et al.” (Schutz et al. 2020: 5).
- When making reference to an author by name along with the corresponding publication, also include the publication date of the source, e.g., Schulze (2004). If the text does not specify the first name of the author, indicate the last name and the publication date of the source along with the corresponding page numbers [... “Lorem ipsum dolor sit amet, consectetur adipiscing elit. Aenean commodo ligula eget dolor. Aenean massa. Cum sociis natoque penatibus et magnis dis parturient montes, nascetur ridiculus mus.” (Müller 2020: 25) ...].
- For institutional publications, write out the complete name of the institution (German Federal Ministry of Education and Research 2015).
- If the author is not named in an internet source, please cite as follows: The article shows that... (name of the article, 2020) or: The article, “title of article” (2020) describes...
- Separate publications by the same author published in the same year by adding letters (“a”, “b”, “c”, etc.) in alphabetical order (Müller 2005a: 19).
- Cite references to multiple works in a single set of parentheses separated by semicolons (Müller 2015; Maier/Müller 2019; Schulz 1993).
- Include the full bibliographic citations in your reference list at the end of the article.
- As a default, quotations in the form of single sentences, parts of a sentence or terms should be placed in the running text without bold or italics. If adding bold or italics to the quote, please indicate the source of the added emphasis.
- Longer, illustrative quotations/quoted paragraphs and paragraphs subordinate to the main text (e.g., protocol documentation) should appear in a separate paragraph and one font size smaller. To assist in the editing process, please mark the respective passages with an additional vertical line at the margin. These passages will be formatted in a smaller font size in the journal. All quotations must be placed within quotation marks.
- Subsequent editions of a work should include the year of publication of the first edition in brackets, e.g.: 2019 [1899].

6 REFERENCE LIST

- The reference list is to be placed in its a separate section at the very end of the article. Under the title “References”, add all of the works cited in the article arranged alphabetically by the last name of the author followed by the year of publication.
- Create your reference list in accordance with the APA Style Guide for academic writing (American Psychological Association Publication Manual, 6th Edition 2009), with just one exception: please include the author’s full first name (not just the first letter).
- The reference list should be left-aligned and should not include any blank spaces or indentations.

- Add a full stop at the end of each reference.
- For references extending over multiple pages, please use an en dash without spaces, e.g.: pp. 113–128:
- Please be sure that your internet references are accurate and up to date at the time of submission and before typesetting.

DOI (Digital Object Identifier)

Please include the respective DOI for all works in your reference list (if available). You can use the site Crossref at <https://search.crossref.org/references> to automatically look up the DOIs for all works referenced in your article. To do so, copy your entire reference list into the entry field (one reference per line) and click “Match to DOIs”. The site will then generate a reference list with all of the DOIs found/registered on Crossref. Simply copy the DOIs identified by Crossref into your original reference list (the site will not maintain the formatting of your original list).

Single author

Format: Last name, first name (year of publication). Book title. Subtitle (edition, if applicable). Place of publication: Publisher. DOI

Example: Hentges, Gudrun (2013). Staat und politische Bildung. Von der “Zentrale für Heimatdienst” zur “Bundeszentrale für politische Bildung” (mit einem Vorwort von Christoph Butterwegge). Wiesbaden: Springer VS. <https://doi.org/10.1007/978-3-531-18671-9>.

Multiple authors

Format: Last name, first name; last name, first name & last name, first name (eds., if applicable). (Year of publication) Book title. Subtitle (edition, if applicable). Place of publication: Publisher. DOI

Example: Quent, Matthias & Schulz, Peter (2015). Rechtsextremismus in lokalen Kontexten. Vier vergleichende Fallstudien. Wiesbaden: VS Verlag für Sozialwissenschaften. <http://dx.doi.org/10.1007/978-3-658-07370-1>

Edited volumes

Format: follow the guidelines above for “single author” or “multiple authors”

Example: Lang, Juliane & Peters, Ulrich (eds.). (2018). Antifeminismus in Bewegung. Aktuelle Debatten um Geschlecht und sexuelle Vielfalt. Hamburg: Marta Press.

Articles in edited volumes

Format: Last name, first name (year of publication). Article title. Subtitle. In first name last name (ed(s), if applicable), title of edited volume (pages). Place of publication: Publisher. DOI

Example: Kopke, Christoph (2016). Die extreme Rechte als Wahlkampfakteur. In Fabian Virchow; Martin Langebach & Alexander Häusler (eds.), Handbuch Rechtsextremismus (pp. 225–256). Wiesbaden: Springer VS.

Full title reference (if part of a book series)

As a general rule, you do not need to reference the title of the book series that the book cited in your article is a part of. You may cite the title of the book series if you wish to draw particular attention to that series.

Format: Last name, first name; last name, first name & last name, first name (eds., if applicable). (Year of publication) Title. Subtitle (edition, if applicable, book series title and volume number). Place of publication: Publisher. DOI

Example: Sigl, Johanna (2018). Biografische Wandlungen ehemals organisierter Rechtsextremer. Eine biografieanalytische und geschlechterreflektierende Untersuchung (Edition Rechtsextremismus). Wiesbaden: VS Verlag für Sozialwissenschaften. <http://dx.doi.org/10.1007/978-3-658-21547-7>

Journals

Journal references should include the volume number, year and page numbers of the cited article.

Format: Last name, first name (year of publication). Article title. Subtitle. Journal name, year (volume number, if applicable), page numbers, DOI

Example: Kellershohn, Helmut (1997). Neokonservative Politik und das Dilemma der rechtsextremistischen Wahlparteien. Antifaschistische Nachrichten, 26, pp. 6–12.

References for special issues of journals

Format: Last name, first name (year of publication). Article title [special issue]. Journal name, year (volume number, if applicable), page numbers, DOI

References for research reports and dissertations

Format: Last name, first name (year of publication). Title. Subtitle (series, in applicable) Place of publication: University, institute (if applicable). DOI

Example: Müller, Anna (2019). Rechtsextremismus. (Unpublished dissertation). Munich.

Websites/internet publications

Please be sure to always include the date of access of all references from the Internet. Along with the date of retrieval (date and month (written out) year), include the date that the website was created or last edited (year).

Format: Last name, first name, last name, first name & last name, first name (year). Title. Retrieved month year from www.internetaddress.com. DOI

Example: Lang, Juliane (2009). Absprachen demokratischer Parteien helfen gegen Neonazis in Parlamenten. Retrieved 13 July 2020 from www.belltower.news/berliner-erfahrungen-absprachen-demokratischer-parteien-helfen-gegen-neonazis-in-parlamenten-31030/.

Internet publications without an author

Format: Title of article. (Year, month day). Retrieved day month year from www.internetaddress.com.

Example: Cite sources based on APA guidelines. (2020, May 11). Retrieved 13 August 2020 from www.scribbr.de/quellen-nach-apa-zitieren/.

7 OPEN ACCESS

Verlang Barbara Burich provides open access to its journals on the website www.budrich-journals.de. After being published, all articles are released and uploaded on the website for viewing free of charge.

Manuscript guidelines ZRex – Journal of Far Right Studies

If you have any questions, please contact the ZRex editorial team:

Susanne Haldrich

E-mail: redaktion@zeitschrift-rechtsextremismusforschung.de

8 INFORMATION ABOUT BOOK REVIEWS

The journal includes a section dedicated to qualified analyses of recently published literature. Contributions to this section can be made by way of book reviews.

Guidelines for book reviews²

The Journal of Far Right Studies (*Zeitschrift für Rechtsextremismusforschung* – ZRex) is published semiannually. It includes a section for book reviews of recently published works on the research areas addressed by the journal. If you are interested in writing a book review, please contact the ZRex editorial team (also to make sure that the book you wish to review has not already been assigned to someone else). We accept book reviews written in either English or German.

The writing and the publishing of a book review constitutes a sort of contract between the reviewer, the ZRex editorial team and the publisher responsible for the book. All sides involved benefit from this arrangement but also assume certain obligations. In order to ensure smooth communication, we would like to set down a few “ground rules”.

We explicitly insist that you refrain from reviewing any works authored or published by individuals whom you know personally or professionally or from whom you would be unable to maintain the requisite professional distance. Moreover, established academic standards dictate that you should not review any works that you were in any way involved in the publication of or if your judgment of the work could be impaired for personal reasons. The editorial team trusts in the sincerity and honesty of all reviewers on this matter. In case of disagreement, the editorial team reserves the right to abstain from publishing any individual contributions.

Reviews serve to inform the readers of ZRex about newly released academic publications. These reviews are meant to address the key points of the work and provide the reader with a clear idea about the intention, questions, structure and results of the work. With this in mind, they must include a short summary of the content and position it within the broader research landscape. It is also important to keep the interests of the readers in mind, who are not necessarily specialists on the particular topic. We ask reviewers to take a critical and independent position about the work, which includes a discussion of its strengths and weaknesses. When offering critique, please be explicit and avoid being polemical. Whenever possible, conclude your review with a summarizing assessment of the work.

When reviewing an edited volume, please indicate its overarching themes. Highlight new findings or thematic advances and point out the relevant chapters. Avoid simply referring to each chapter one by one and instead focus on the most relevant contributions from the volume based on your own assessment. An overview of the volume can either be placed at the beginning or at the end of your review.

ZRex does not provide any space for personal attacks. Please treat the editors and authors of a work as fairly as you yourself would like to be treated as an editor or author.

While the editorial team selects books for review, we are also open to receiving recommendations. If interested, we will order the book for you from its publisher. The editorial team is always glad to receive recommendations about new releases that may be suitable for review. We do not assume any liability for unsolicited reviews submitted to us. As a general rule, ZRex only publishes first reviews of a given work. Contributions can only be acquired or republished if approved by the author and editorial team, and these must include a reference to the ZRex publication.

We kindly ask that you abide by the agreed-upon submission date (for single reviews, generally two months after mailing the book) and be sure to let us know if your submission will be late. In the event that you will be unable to

² The following points are based on the guidelines for publishing book reviews released by H-Soz-Kult-Redaktion (www.hsozkult.de). We would like to thank the editorial team!

write the agreed-upon review, please return the book to us so that we may assign it to someone else. A review is not always complete once you have submitted it to us; we will first read over the review, make any necessary content or lexical improvements and clarify any outstanding points with you. In exceptional cases, a review may be forwarded for further assessment by a team of editors. The editorial team always edits texts with the highest level of care. An e-mail version of the final review text intended for publication will be sent to you for verification along with your personal information (institution, place of work, contact, e-mail address). We will do our best to ensure that your review appears in the next edition of ZRex, but immediate publication is not guaranteed. While ZRex does not offer remuneration, we strive to ensure that your review receives maximum exposure and opportunity for future referencing. The journal is published in open-access format.

Before submitting your review, please make sure that the following formal criteria have been satisfied. Otherwise, your review may be returned to you with a request for improvements before being forwarded to internal editing.

Length and bibliographic information

Reviews are not to exceed 6,000 characters in length (including blank spaces and footnotes). If a review exceeds this length, we reserve the right to shorten the text or, in extreme cases, to reject the review altogether. If you are interested in review a body of work, please contact the editorial team.

The bibliographic information appearing in the header of each review must contain the following items: Author* (or: editor*), title, subtitle, series with volume number, place of publication, publisher, year, number of pages, ISBN, price

Quotations

For the sake of clarity, place quotations from the reviewed work within quotation marks and include the corresponding page number in parentheses. Please use double quotation marks. Quotes within a quote should be written using single quotation marks. Always use the original orthography from the text in the quotation. Indicate omissions using brackets and an ellipsis (three dots). Please review the guidelines found in chapter 5 "Quotations in the text".

Gender-neutral language

We recommend using gender-neutral language in your review.

9 INFORMATION ABOUT THE FORUM

General information

The Forum section provides space for contributions that are not subject to external peer review and complements peer-reviewed articles with shorter, more dynamic content.

The section includes a range of formats that allow current developments and debates in our research field to be presented in a timely manner and to showcase different forms of scholarly exchange, such as portraits of research institutes, expert dialogues, review essays, conference reports, and obituaries.

Authors are asked to indicate at submission that their manuscript is intended for the Forum section. Although Forum contributions are not peer reviewed, they are subject to an internal content and formal assessment by the issue editors and editorial office. This assessment focuses in particular on the fit with the profile of ZRex, academic rigor, clarity of argument, and compliance with formal requirements.

The editorial team reserves the right to decline submissions on substantive or formal grounds or to request revisions.

Length and author details

Forum contributions should not exceed 15,000 characters, including notes and footnotes. For longer submissions, the editorial team reserves the right to shorten the text or, in exceptional cases, to decline publication.

For the author index, please provide the following information: first name, last name, academic title(s), general professional designation or field, and institutional affiliation with location.

Example: Fabian Virchow, Prof. Dr., Social Scientist, University of Applied Sciences Düsseldorf

Quotations

Quotations must be set in double quotation marks and followed by the relevant page number(s) in round brackets. Single quotation marks are used only for quotations within quotations. Quotations are reproduced in their original spelling; omissions are indicated by three dots in square brackets. Please also consult Chapter 5, "Citations in the text".

Gender-neutral language

We recommend using gender-neutral language in your contribution.